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HOT

HERD OF THUNDER MARCHING BAND



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Marching Band

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Syllabus Information

Course Prefix, Number: MUN1110.001
Course Title: University Marching Band
CRN: 80791
Credit Hours: 1-3
Semester: Fall 2020
Class Meeting Days and Times: M 7-9:30pm,
W 7-9:30pm, F 6-8pm

Class Meeting Location: USF Fowler Fields
Instructor of Record: Dr. Marc Sosnowchik
Office Location: MUS 306
Office Hours: By Appointment
(msosnowchik@usf.edu)

University Course Description

Description verbatim from USF's course inventory (<http://ugs.usf.edu/course-inventory/>): This course provides performance experiences with the Marching Band. The course is open to any major area.

Standard University Policies

Policies about disability access, religious observances, academic grievances, academic integrity and misconduct, academic continuity, food insecurity, and sexual harassment are governed by a central set of policies that apply to all classes at USF. These may be accessed at:

<https://www.usf.edu/provost/faculty/core-syllabus-policy-statements.aspx>

Covid-19 Procedures

All students must comply with university policies and posted signs regarding COVID-19 mitigation measures, including wearing face coverings and maintaining social distancing during in-person classes. Failure to do so may result in dismissal from class, referral to the Office of Student Conduct and Ethical Development, and possible removal from campus.

Additional details are available on the University's Core Syllabus Policy Statements page:

<https://www.usf.edu/provost/faculty/core-syllabus-policy-statements.aspx>

COVID-19 Addendum and Handbook Updates

Policies listed here supercede any related policies within the body of the Herd of Thunder Handbook. Beginning with item V., the content below follows the order of contents in the original handbook.

- I. **Newsletter:** All students must be familiar with and follow the procedures in the Herd of Thunder 2020 Newsletter, which can be found here:
<http://herdofthunder.usf.edu/wp-content/uploads/2020/08/HOT-2020-Summer-Newsletter-7-Smaller.pdf>
- II. **USF Student Guidance:** All students must be familiar with and follow proper USF student guidance policies outlined here: <https://www.usf.edu/academic-continuity/documents/student-guidelines-final.pdf>
- III. **2020 Performance Outcomes:**
 - **Halftime Video Productions:** We plan to video-record stand-still performances of our planned halftime shows that will be broadcast at Raymond James Stadium.
 - **Stands Performances:** We are still awaiting details from USF Athletics, but we are planning to have a contingent of HOT perform in the stands for USF home football games.

- **Community Outreach:** Student leaders are planning for two community outreach events this semester. More details to be released as classes begin.
- IV. **HOT Program Enhancements:**
- **Music Education Rehearsal Lab Program:**
 1. McDowell, Kofil, Mullin will organize logistics with guidance from Sosnowchik
 - a) Step 1 is to setup a google form polling Music Education seniors and juniors to see who would be interested in participating--this would include pairing up with a wind staff member to prepare a HOT Band score and rehearsing the band (either large sectionals or full band) under staff member's guidance
 2. ALL wind staff will facilitate the program
 - **Leadership and Community Building Program:**
 1. L Bannon, Morange, Ruisi will facilitate. This will include leadership sessions each Monday, and full band sessions each Wednesday during the season.
- V. **Rehearsal Schedule and Gameday Schedule:** Our schedules remain on the calendar as listed in the original 1.0 handbook, and all rehearsal and performance times must be kept open until further notice. We anticipate being able to cancel many Friday rehearsals after the first two weeks of classes.
- VI. **Attendance:** The attendance policy remains as listed in the original handbook. It is expected that students will complete the daily symptom tracker for COVID-19 and follow the procedures associated with the symptom tracker. If the symptom tracker says do not come to campus, do not come to HOT rehearsal. Notify your section leader immediately and provide the proper documentation.
- VII. **Instruments:** For health and safety reasons, instruments must not be shared under any circumstances. Instruments do not have to be silver plated.
- VIII. **Uniforms:** HOT will not utilize formal full marching uniforms in 2020, but will instead utilize a modified Gameday Uniform and Video Performance Uniform:
- Gameday Uniform: Green HOT polo shirt, black shorts with belt if applicable, dark sneakers (black dinkles are acceptable), short socks, facemask, bell cover (if applicable).
 - Video Performance Uniform: White HOT moisture-wicking t-shirt, black shorts with belt if applicable, dark sneakers (dinkles are acceptable), short socks, facemask, bell cover (if applicable).
- IX. **Inspections:** Formal inspections will be eliminated for 2020. Each member must have all pieces of their appropriate gameday uniform. If a piece of the gameday uniform is missing, the student will be dismissed and their grade impacted as a missed performance.
- X. **Band Camp Registration Fees:** These have been updated on the appropriate page.
- XI. **Alternate Selection Process:** This process is suspended for the 2020 season. ALL students will perform in the video productions to be broadcast at Raymond James Stadium; these recordings will occur during regular HOT rehearsal times, usually Wednesdays. No student will be an alternate for these performances. When we know how many HOT students may perform in the stands, students will be assigned to specific "platoons," which will rotate performance responsibilities in the stands for each home game.
- XII. **Part Assignment Determinations:** Due to the fact that many students have been without instruments for the duration of the summer, the FORMAL music assessment that normally occurs at band camp to determine parts (i.e. trumpet 1, 2, 3; who plays piccolo; trombone 1, 2; mellophone 1,2; etc) has been eliminated. An informal meeting and playing assessment with a staff member will occur in week one or two of classes to determine part assignments; this will happen during regular HOT rehearsal time. The goal is to match the comfort of the student to the needs of the band. More details will be released as classes begin.
- XIII. **Pass-Off System:** The pass-off system has been suspended for 2020, and will resume in 2021. Our music performance level must remain as high as possible.
- XIV. **Travel:** There will likely be no travel in the 2020 season.
- XV. **Rumble Pep Band & Ceremonial Band:** Information TBA.

XVI. **Mandatory COVID Mitigation Procedures:**

- All rehearsals will be held outside, the safest place to be if you are in a group of people
- All members will wear masks at all times while playing or speaking (bring your own cloth mask, or obtain masks available at the Marshall Center)
- All instruments will have bell covers to reduce aerosol emission
- Students will be equipped with a six-foot string and “place holder” to properly distance at small sectional rehearsals
- Students must remain on their assigned drill spot during full music rehearsals to ensure proper distance
- Students will not point instruments directly at one another
- All students will have a bottle of hand sanitizer with them at all times
- Every student with a USF ID will have access to hand sanitizer on campus. Please refer to this link: <https://www.usf.edu/administrative-services/news/hand-sanitizer-locations.aspx>
- Band will NOT march multiple pictures in a show to reduce movement and crossing of pathways
- All rehearsals will be socially distanced
- Times of rehearsals could be chunked into 30-minute segments.
- No more than two band members should be in the shed at a time. Section Leaders and KKY will organize a procedure to bring equipment out of the shed for each rehearsal.
- Students should avoid carpooling to rehearsal
- Students should be prepared to drive themselves and their equipment to any performance, including gamedays at Raymond James Stadium
- Full uniform will not be used this season; students will have two shirts to wear for performances. Students should pair these shirts with black unmarked shorts and dark sneakers.

XVII. **Section-Specific COVID-19 Mitigation Policies:**

- **Fliccolo:** You must utilize one of two options:
 1. Cut two vertical slits into a cloth mask even with the corner of your mouth; insert flute head joint into the mask via these vertical slits when playing so that cloth is covering the head joint and your face simultaneously
 2. Purchase a "Wind-D-Fender"; If you have a Wind-D-Fender, you will pull your cloth mask down to your chin when playing, then replace your cloth mask over your mouth and nose when not playing. You can purchase a Wind-D-Fender at the following links:
 3. <https://www.tampaflute.com/product-page/win-d-fender>
 4. <https://win-d-fender.com/>
 5. <https://www.wbw.com/Win-D-Fender-Wind-Guard-for-Flute-L46441-L4644100000000.wbw?rNtt=wind%20d%20fender&index=3>
- **Trumpet, Mellophone, Trombone, Baritone, Tuba:**
 1. When emptying spit and water, ensure the following:
 2. Empty away from others
 3. Empty close to the ground
 4. Do not blow to force the spit and water out; let gravity do the work

XVIII. **If a student or staff member tests positive for COVID-19:**

- If any student or staff member feels as if they have symptoms of COVID-19, **they should stay home** and immediately contact USF Health Services or personal healthcare provider
- Student may be asked follow-up questions to assist with next steps
- Other students and staff who may have been in contact will be notified
- USF can provide services through COVID care teams

Herd of Thunder Mission Statement

The USF Herd of Thunder Athletic Bands aim to provide quality entertainment to a wide variety of audiences, support our athletic teams with pride, perpetual spirit, and integrity, and create a musically enriching and enjoyable experience for every member. Current and alumni members of the band are invested in creating and maintaining a warm and welcoming environment where the contributions of all are valued and appreciated. We consistently strive for the highest degree of performance while representing the University of South Florida with class, dignity, and enthusiasm.

Faculty and Staff

Director of Bands:

Dr. Matthew McCutchen

Associate Director of Bands

Director of Athletic Bands

Dr. Marc Sosnowchik

Athletic Bands Administrator

Mr. Jason Bombaugh

Drumline Director

Martin McHale

Colorguard Directors

Elizabeth Bannon

Graduate Assistants

Kelsey Bannon

Michael Lebrias

Matthew McDowell

George Shannon

Voice of the HOT

Beau Edwardson

Staff Contacts

Dr. Sosnowchik	msosnowchik@usf.edu	(813) 974-8070	MUS 306
Jason Bombaugh	jbombaugh@usf.edu	(813) 974-7144	MUS 307
Martin McHale	mmchale@mail.usf.edu	(813) 393-0496	N/A
Elizabeth Bannon	ebannon@usf.edu	(727) 439-7898	N/A
Kelsey Bannon	kelseybannon@usf.edu	(727) 439-7904	N/A
Michael Lebrias	mlebrias1@usf.edu	(727) 252-3439	HOT Workroom
Matthew McDowell	mmcdowell9002@gmail.com	(352) 257-3249	HOT Workroom
George Shannon	gshannon@usf.edu	(352) 817-3284	HOT Workroom

Student Leadership

Executive Team

Band Captains: Andrew Gray and Alexandra Gonzalez	Drum Majors: Samuel Kofil, Mandilee Morange, Jessica Mullin
Field Conductor: Arian Ruisi	

Instructional Team

Fliccolo Section Leaders: Aditi Lagad, Louis Torres
Clarinet Section Leaders: Pearce Copland, Nikki Dufresne, Ariana Ruisi
Alto Saxophone Section Leaders: Michael Difiore, Amber Fleary
Tenor Sax Section Leaders: Allison Cates, Lindsay Pelfrey
Trumpet Section Leaders: Evie McCullough, Parker Payton, Mackenzie Wookey
Mellophone Section Leaders: Sreten Dedic, Dorian Pope
Trombone Section Leaders: Dapheline Joceline, Antonio Ortiz
Baritone Section Leaders: Reco Knight, Alex Reed
Tuba Section Leaders: Dani Negrón, Abi Strong
Percussion Section Leaders: Cameron Anderson (Drum Captain/ Quads), Jacob Barber (Bass), Alexa Gutierrez (Cymbals), Ezyayah Sookoo (Cymbals), Ben Turner (Snare)
Color Guard Section Leaders: Jordan Dillard, Taylor Friedman, Alyssa Hayford

Administrative Team

New Member Advisors: Adriana Alavrez, Lili Mutter, Natalie Rubin
Logistics: Dylan Bolger, Andrew Hill, Aidin Roe, Robert Singleton
Marketing & Social Media Coordinator: Xenophon Karapateas
Librarians: Vincent Laz, Kayla McDermott, Samantha Paylor
Historian: Alex Gonzalez

Assistance

Course Registration	Mr. Bombaugh
Performance Excuses	Dr. Sosnowchik
Course Grade	Dr. Sosnowchik
Attendance	Matthew McDowell and George Shannon
Staff Concerns	Dr. Sosnowchik and Mr. Bombaugh
Leadership Concerns	SL - BC/DM - GA - Directors
HOT Merchandise	Mr. Bombaugh
Instrument Repair	Graduate Assistants
Music	Librarians
Uniforms/ Alterations	Tau Beta Sigma
Special Events	Band Captains

Membership Selection Process

Membership in the USF Herd of Thunder Athletic Program is open to full-time, college degree-seeking students who are enrolled in a minimum of nine credit hours per semester at any of the University of South Florida's branch campuses, the University of Tampa, or any of the area community, two, or four year colleges. **Students who attend an outside institution that offers an Athletic Band Program are not eligible to participate with the USF Herd of Thunder Athletic Program.** There is a five-year limit for marching in the Herd of Thunder. Note: NDS students must submit a copy of their class schedule to Mr. Bombaugh no later than the last Friday of Band camp.

Membership Categories:

Colorguard, Drumline, Drum Majors, and Feature Twirlers: Must participate in the Spring/Summer sessions and the audition process. The instructors of these groups will post audition information on the HOT website by March.

Returning Winds - Same Instrument:* Any member returning to the band on the same instrument will be automatically granted membership unless there is a compelling reason for that not to be true. All members will perform a music assessment during band camp to determine part assignments and alternate positions. (The director reserves the right to notify any returning member that they are not "automatically granted" a position if deemed necessary.)

Returning Winds - Changing Instruments:* Any member returning to the band who wishes to perform on a new instrument must: A) Notify Dr. Sosnowchik B) Be prepared to audition following the audition procedures outlined on the Herd of Thunder Website. If the member does not pass the audition, they are invited to return to their original instrument and will be automatically granted membership. If the member passes the audition, they will be automatically granted membership on the new instrument. (The director reserves the right to notify any returning member that they are not "automatically granted" a position if deemed necessary.)

New Winds: All new members are required to follow the Audition Procedures as outlined on the Herd of Thunder website.

**Any USF student, or properly registered Non-Degree Seeking (NDS) student, who has completed a full season of USF Marching Band with a final grade of "B" or higher*

Course Registration

The vast majority of HOT members are required to enroll in USF’s Marching Band Class - MUN 1110 - for academic credit. Students who attend other institutions, such as Hillsborough Community College, must enroll with USF as a Non-Degree Seeking (NDS) student. Detailed explanations of the NDS enrollment procedures are posted on the HOT website under the “Members” section.

A second section of Marching Band - MUN 3113 - is only open to select members of the band. This is a zero-credit option, meaning you will not pay for the course, nor will you receive academic credit. Students wishing to enroll for this course must receive permission from Dr. Sosnowchik and meet the following criteria; A) Have previously marched in HOT Band, B) Have used up all elective credits with the university, and C) Are full-time USF-Tampa students.

Rehearsal Schedule

- Rehearsals are mandatory and will factor heavily into member’s grades. Refer to “Grades and Attendance” for how rehearsals factor into your grade.
- Band Camp rehearsals begin nine days before fall classes begin. Band camp is mandatory for all members.
- Regular HOT rehearsals begin on the first day of school and meet as follows:

Monday	7:00 - 9:30 PM
Wednesday	7:00 - 9:30 PM
Friday	6:00 - 8:00 PM

Gameday Schedule

- Game Day schedules will be announced via the HOT Student Resource Page and Email on the Monday preceding the game.
- **HOT MEMBERS MUST BE AVAILABLE ALL DAY ON GAME DAYS AND PERFORMANCE DAYS**
- DO NOT schedule activities in the morning of Game Days, even if the kickoff time is listed at 7:00pm.

2020 USF Herd of Thunder Performance Schedule

THIS SCHEDULE IS SUBJECT TO CHANGE THROUGHOUT THE SEASON

Saturday, September 12	Football game - USF vs. BCU	<i>United Start to Finish/ Coach Scott Show</i>
Saturday, September 19	Football game - USF vs. Nevada	<i>HOT Day/ Pop Culture Show</i>
Saturday, September 26	Football game - USF vs. FAU	(TENTATIVE - Pep Band may travel)
Saturday, October 10	Football game - USF vs. ECU	<i>Homecoming/ Spy Show</i>
Friday, October 23	Football game - USF vs. Tulsa	<i>School of Music Collaboration Show</i>
Saturday, November 21	Football game - USF vs. Navy	<i>Salute to Service/Healthcare workers show</i>
Friday, November 27	Football game - USF vs UCF	<i>Repeat chart + Collaboration with UCF</i>
Exhibition performance	Date and time TBD	
Thursday, December 3	Festival of Winds - USF SOM	Call time TBD
Saturday, December 5	AAC Championship (Location TBD)	Call time TBD

Bowl Games

Post-Season Bowl Game Attendance is Mandatory

Failure to attend a bowl game will result in a grade of "F." Conflicts for any of the possible bowl trips must be made known in writing, to Dr. Sosnowchik, by the first day of band camp. Vacations will NOT be excused. All Winter Break plans should be "tentative" until the bowl game is announced on or around December 6th. Students should plan for a Bowl game trip between the dates of December 10th through January 2nd.

List of Bowl Games USF is eligible for: TBD

MANDATORY attendance for Bowl games will include up to four days BEFORE the game date for rehearsals, and up to two days AFTER the game date. Students will be given more information as soon as Dr. Sosnowchik receives it from our Athletics Department.

Weather Policy

It is crucial that you understand that there will be times during the season that we will rehearse and/or perform in the rain. It is your responsibility to keep your instrument protected (woodwinds) while still playing if at all possible. The HOT Band will not pay for your instrument damage due to rain.

Grading and Attendance

Absences: Students are permitted two (2) rehearsal absences to be used at their discretion during the season. Each absence thereafter will result in the lowering of the final grade by one letter. Exceptions are made for unavoidable situations that have been brought to Dr. Sosnowchik's attention far in advance. Attendance will be taken by section leaders at the beginning of each rehearsal.

Any member who is absent without a compelling reason from the last regular rehearsal prior to a game (i.e. Friday night's rehearsal before a Saturday game), may not be allowed to perform on the field with the band at that game.

In general, absences are not "excused" or "unexcused". An absence is an absence. Students may appeal to Dr. Sosnowchik for possible excusal or grade adjustment. Absences will only be reviewed when due to EXTREME and UNAVOIDABLE circumstances. Any attempt to excuse an absence must be within ONE WEEK of returning to rehearsal.

0-2 absences from HOT rehearsals = Semester grade of "A"
3 absences from HOT rehearsals = Semester grade of "B"
4 absences from HOT rehearsals = Semester grade of "C"
5 absences from HOT rehearsals = Semester grade of "F"

ANY STUDENT WHO REACHES THEIR FOURTH ABSENCE MAY BE DISMISSED FROM THE BAND

Students who arrive at rehearsal after 7:00pm will be marked tardy. After 7:15pm (6:15 PM on Fridays) the tardy becomes an absence unless there are extreme mitigating circumstances. Students who arrive late must notify their

section leader upon arrival in order to not be considered absent. The tardy policy is: One tardy to HOT rehearsal = No penalty. Every subsequent tardy = ½ an absence.

Games, Parades, and Exhibition performances are **MANDATORY**. **A missed performance of any kind will lower the student's grade by two letters.** Exceptions are made for unavoidable situations that have been brought to Dr. Sosnowchik's attention far in advance. For example if you have a wedding you must attend and let us know at the beginning of the season we will simply write you out of that show and there will be no penalty.

Illness may be considered an excuse for missing a game only with a **Doctor's Note**.

USF Bowl Trips are MANDATORY. **A missed Bowl trip will cause a student to fail and possibly not be invited back to HOT.** Conflicts for any of the possible bowl trips must be made known in writing to the director by the first day of band camp. Vacations will NOT be excused.

Emergencies must be documented by the hospital, doctor, or police to receive consideration for excusal. **An email must be sent to Dr. Sosnowchik directly within five business days explaining the situation accompanied by this note.**

Students must have music and drill at practice. directors will do periodic checks and if you do not have your materials when we ask to see them, it will count as a tardy.

The use of cell phones during rehearsals for purposes other than drill and music learning and/or performances will not be tolerated.

Athletic shoes are **REQUIRED** at rehearsals. Flip-flops and bare feet are **NOT** allowed. A violation may result in members being replaced with an alternate.

CLASS CONFLICTS: Students who will be coming to rehearsal from a class across campus and may be slightly tardy on a consistent basis, must fill out a "HOT Class Excused/Tardy" form, provided at the end of this syllabus, in order to have those tardies excused This applies to math/chemistry tests and other class conflicts as well. **A completed form, with an attached copy of the students schedule, must be submitted to Matthew McDowell and George Shannon by Friday, August 21, 2020.**

Instruments and Uniforms

Instruments - The Herd of Thunder will supply its members with instruments (Tenor Saxophones, Brass and Drumline) free of charge **AS AVAILABLE**. Available instruments are on a first-come-first-serve basis and will be distributed first to leadership, then veteran marchers, then rookie members. Brass mouthpieces are also available for check out on the same first-come, first-serve basis, although members are encouraged to provide their own mouthpiece. If you are providing your own brass instrument, the instrument **MUST** be silver plated. Prior to being checked out, HOT instruments have been inspected and played by staff members and sections leaders to ensure that it will play properly. Therefore, once an instrument has been checked out to a member, the student assumes full responsibility of the instrument. If the instrument is damaged in any way while in the student's possession, the student will be responsible for paying the band to have the instrument serviced and repaired and will be billed for the cost of the repair. Students are not permitted to take the instrument themselves to have the instrument repaired. Students will be responsible for general maintenance of the instrument while it is checked out to them, including keeping all valves and slides moving and keeping the instrument clean and polished. **Students who lose (including theft), damage, or destroy any USF equipment will be held financially**

responsible for its repair or replacement. A hold will be placed on the student's records and account until restitution is made to USF.

Uniforms - Students will be sized for uniforms during Band Camp. All uniforms will be kept in the School of Music between performances and professionally dry cleaned throughout the season. Students are not permitted to take home at any time the marching band bibbers or jacket for ANY REASON.

Full marching band uniform will consist of the following:

- White HOT hat (HOT headbands – TUBAS ONLY)
- Marching band jacket
- HOT shirt
- White gloves
- Gray bibbers
- Spandex-like or bicycle-type shorts
- Black socks (socks must be mid-calf. No ankle socks)
- Black, flat, non-shiny marching band shoes (no other shoe type is permitted)
- **SUNGLASSES NOT PERMITTED FOR PREGAME AND HALFTIME**

Road Show/Team Walk Uniform will consist of the following:

- White HOT hat
- Official HOT green polo
- Black shorts
- Black socks (ankle socks preferred only this uniform)
- Black, flat, non-shiny marching band shoes (no other shoe type is permitted)
- **OPTIONAL** Sunglasses (must have black or dark colored frames and lenses)

Band Camp Registration Fees

All students registering for Band Camp are required to pay a package fee to the HOT Student Association (HOTSAs) that covers required uniform items, uniform cleaning, and other required game day items. **All fees will be collected on the first day of band camp in August.** Students can pay via: cash, money order (made payable to HOTSAs, or paypal. Payments paid via PayPal will incur an extra fee. In addition, students will also be able to purchase several “non-required” items at Band Camp, such as backpacks, sunglasses, shorts, etc. Please see the package pricing below for more details. To purchase non-required merchandise, please visit the HOT Store at herdofthunder.usf.edu/shop

New Wind Performer Cost: Approx. \$110 T-shirt HOT Polo Musician's Masks Bell Covers Hat Raincoat Clear Bag Dry Cleaning	Vet Wind Performer: Approx. \$80 T-shirt(optional purchase) Clear Bag Musician's Masks Bell Covers Hat (You must purchase a new one)
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<p>New Tuba Performer cost: Approx. \$80</p> <p>T-shirt HOT Polo Musician's Masks Bell Covers Headband Raincoat Clear Bag</p>	<p>Vet Tuba Performer cost: Approx. \$45</p> <p>T-shirt(optional purchase) Musician's Masks Bell Covers Clear Bag</p>
<p>New Drumline Performer cost: Approx. \$70 plus sticks, mallets, or cymbal sleeves</p> <p>T-Shirt HOT Polo Face masks Hat Wristbands Raincoat Clear Backpack Dry Cleaning</p>	<p>Vet Drumline Performer cost: Approx. \$50 plus sticks, mallets, or cymbal sleeves</p> <p>T-Shirt (optional purchase) Face masks Clear Bag Dry Cleaning Hat (You must purchase a new one)</p>
<p>New Colorguard Performer (Female): Approx. \$200</p> <p>Tan Performance Shoes Performance Shoes Performance Singlet Performance Capri's Performance Jacket Raincoat Backpack Earrings Face masks</p> <p>Vet Colorguard Performer (Female): TBD</p> <p>Performance Shoes Performance Singlet Performance Capri's Performance Jacket Backpack Dry Cleaning</p>	<p>New Colorguard Performer (Male): Approx. \$200 (some students receive a specific credit from 2019)</p> <p>Tan Performance Shoes Performance Shoes Performance Singlet Performance Shorts Performance Jacket Raincoat Backpack Face masks</p> <p>Vet Colorguard Performer (Male)</p> <p>Performance Shoes Performance Singlet Shorts Performance Jacket Backpack Dry Cleaning</p>

**USF Students are not required to pay the registration fees above in order to be enrolled in the University Marching Band class. However, they are required to pay these fees in order to perform and/or travel with the band.*

Program Expectations

- The use of alcohol or any illegal substances that impair an individual's ability to represent the Herd of Thunder, School of Music, or the University of South Florida in a positive manner will not be tolerated. Violators may be dismissed from HOT, and/or reported to USF for additional consequences.
- Smoking is not tolerated during any rehearsal or performance. Anyone smoking in uniform or during a rehearsal may be dismissed from HOT.
- Students with long hair must keep it off their shoulders for all performances. The length and style of one's hair should not set one apart from the other band members while in uniform.
- Profanity is not tolerated in uniform.
- Students are responsible for the USF uniform and USF equipment checked out to them for the duration of the season. Please keep all uniform parts properly maintained and all instruments in good working order. **Students who lose, damage, or destroy any USF equipment will be held financially responsible for its repair or replacement. A hold will be placed on the student's records and account until restitution is made to USF.**
- Uniforms must be worn COMPLETELY and correctly at all times in a performance venue from arrival to departure. Only a director is authorized to make the decision that the band will be in half uniform due to the heat.
- Members may wear sunglasses for the Team Walk, Road Show, and in the stands. There will be no sunglasses allowed during Pre-Game or Halftime Shows. Sunglasses should have black or dark colored frames.
- HOT members must have their music and visual work prepared and **MEMORIZED** for the best possible performance. All pregame and halftime shows will be memorized.
- In the stands the band will stand and sit together as decided by a director or drum major. Snacking in the stands is allowed, but must be done discreetly.
- All members must be on their best behavior at the games, and enthusiasm is expected. Rudeness, profanity, and disorderly conduct will not be tolerated. Negative and derogatory language or behavior towards coaches, players, or any USF personnel will not be tolerated. Negatively engaging fans at any time, for any reason, is not allowed. The Herd of Thunder has a well-deserved reputation as a first-class organization that has the very best students representing our great university, and all members are expected to uphold this reputation in every aspect of their behavior, in and out of uniform.
- During football games students may not enter the stands where the general audience is sitting.
- Bus Captains (band captains/drum majors) are responsible for checking attendance. In addition, they are responsible for making sure the buses are clean at the end of each trip. All Herd of Thunder leadership is expected to assist with this process.

Communication Requirements

- Students must check Slack and the Members Only section of the HOT website regularly.
- Students are expected to have notifications turned on for the "Important Business" channel at all times, and to regularly check this channel. Notifications will be sent out primarily between 5:00 and 6:00 PM on M/W/F. Students should get in the habit of checking Slack during this time.
- Attendance and Grade updates will be managed through Canvas.
- Students are expected to check Slack, E-mail, and the Members Only page for announcements and rehearsal and performance itineraries. **If HOT rehearsal is delayed or cancelled, it will be announced via Slack.**

Social Media and Internet Guidelines

Social Media:

HOT members will not post, or allow others to post images or descriptions of themselves engaging in any of the following on any social media platform or website. This includes any activity in or out of uniform:

- A. ANY illegal activity
- B. Underage alcohol consumption or possession
- C. Irresponsible legal alcohol consumption
- D. Illegal drug use or possession, or abuse of legal drugs
- E. Inappropriate stages of undress
- F. Any behavior that could reflect a negative image on the USF Athletic Band program. Examples include but are not limited to: Disparaging individuals or groups associated with USF, use of racial or ethnic slurs, anything that could be perceived as bullying or cyberbullying

Announcements & Emails:

Members are fully expected to read all communications regarding Herd of Thunder business. Any communication from the director or staff to HOT members should be considered private information for the band. These communications should not be forwarded to message boards or the media. If a HOT Band communication is for public release, it will be sent to the media from the director.

Media Interviews:

HOT members will NOT grant interviews with news media (print, television, or internet) without specific permission from the director. This includes "The Oracle". When reporting the interview request to the director, include: publication, reporter & topic.

Message Boards:

HOT members will NOT comment on ANY message board on the topic of university athletic bands (even if the comment is positive in nature, or to "defend" a school's athletic band program). When commenting on message boards about non-band subjects, members will NOT identify themselves as members of the Herd of Thunder.

Consequences:

Any violation of USF policies (i.e. USF Student Code of Conduct), the Herd of Thunder Mission, program expectations, rehearsal expectations, social media & internet guidelines, or other policies listed in this handbook may result in a variety of consequences at the director(s)' discretion, including but not limited to immediate dismissal from HOT Band, proper reporting to USF entities, and reduction of a student's grade of "F". Students may also be barred from enrolling in the Herd of Thunder if compelling information comes to light while the Herd of Thunder is not formally meeting as a class (i.e. the spring and summer months).

Rehearsal Etiquette

- Section leaders and officers will be called upon to fulfill numerous responsibilities including: setting drill, leading music sectionals, and ensuring that rehearsals run smoothly. These leaders were chosen for a purpose and must be given the same respect as instructional staff to ensure a productive rehearsal.
- HOT rehearsal is a time to practice. Please leave any other outside issues or personal concerns behind. Be prepared to learn and clean drill/music as quickly as possible.

- Full band stretching begins 11 minutes before each scheduled rehearsal. All students are expected to attend stretching.
- Talking during rehearsals will negatively affect our performance abilities. Do not treat rehearsal time as a social event. It is imperative that the director and HOT Leadership have your undivided attention during rehearsals. Engaging in distracting behaviors - such as using your phone not for UDB purposes - during rehearsals is strictly prohibited.
- Be courteous and respectful to all band staff at all times. They are required to do the same to you.
- Students are reminded that marching band is an athletic activity that requires participants be in good shape and pay attention to their physical well-being. All HOT members are responsible for their own hydration and should bring water to every rehearsal.
- Instructions will be given to you from both the tower and the field. When the speaker system is being used, it is the priority and all other instruction should cease.

Gameday Etiquette

- Students are expected to play their own instrument in the stands and not trade throughout the game.
- During football games students may not enter the stands where the general audience is sitting." Add - "Band members will not exit their designated seating area to talk to others outside of the band section during football games.
- Bathroom breaks in a timely manner and in pairs.
- Snacks in the stands
- Profanity in Uniform

Pass-Off System and Alternate Selection Process

Alternates

The HOT alternate system exists to ensure that there are never holes during rehearsals and/or performances, while providing an opportunity for all members to develop their performance abilities. Each section will have two alternate spots. When a member is not present, an alternate should begin learning that spot. In the event of an excused absence, the director's discretion will be used in deciding who continues in that spot. The responsibility of an alternate is significant because he/she must be able to perform the show whenever and wherever a vacancy occurs. Any alternate not actively participating may forfeit their opportunity to have their performance assignment changed.

Alternate Selection Process Details

- Each section will have about 2 alternates throughout the season.
- Alternates are full members of the band and are expected to participate fully in every rehearsal.
- The Herd of Thunder utilizes alternates in learning every show to avoid ever having holes in a performance.
- Alternates will be assigned to shadow specific drill spots for each show.

An overview of this process is as follows:

- Alternates Selection will be determined by evaluation on individual pass-off grades (75%) and attendance (25%)
- **RUBRIC FOR THE PASS-OFF SYSTEM CAN BE FOUND AT THE END OF THE HANDBOOK**

- Alternates can change each show depending on how well members perform on their pass-offs, marching evaluations and their attendance.
- Alternates for the first show and pregame will be based solely on music assessments during band camp.
- After band camp, all members of the Herd of Thunder will be required to pass-off their music to their section leaders once before every show throughout the season to demonstrate fluency and memorization.
 - Students will receive a grade for their pass-offs (This grade will NOT be factored into the course grade).
 - Members will pass-off their music to their section leaders.
 - Section leaders will pass-off their music to the executive board.
 - Pass-Offs will be done via video or in person, and will be sent in one week before a show. Due dates available on the HOT Student Resources Google Calendar, check routinely.
- Marching evaluations/grades will happen during regular marching rehearsals and will not require any extra time before or after practice. Section leaders will constantly be evaluating how members of the section are marching throughout rehearsals.
- All alternate and shadow assignments are ultimately at the discretion of the directors of the Herd of Thunder.

*Section Leaders' Pass-Offs and Marching portion will be performed for and graded by a member of the Executive Board:

- Fliccolos - Jessica Mullin (Drum Major)
- Clarinets – Alex Gonzalez (Band Captain)
- Alto Saxophones – Mandilee Morange (Drum Major)
- Tenor Saxophones – Ariana Ruisi (Field Conductor)
- Trumpets – Sam Kofil (Drum Major)
- Mellophones – Mandilee Morange (Drum Major)
- Trombones – Jessica Mullin (Drum Major)
- Baritones – Andrew Gray (Band Captain)
- Tubas – Andrew Gray (Band Captain)

Attendance Grade (25% of the total grade)

~~Once all pass-off and marching grades of each member are entered into the Google Sheets file, section leaders will email Mrs. Gates. Mrs. Gates will then add in the attendance portion for each member. Once grades are totaled, Mrs. Gates will contact members who have been selected to be alternates.~~

Uniform Inspection Policies

Before loading the buses for each performance, section leaders will conduct an inspection of uniforms and instruments to ensure that all pieces of the uniform are present and professional, and all equipment is in top performing condition. Uniform inspection will be conducted as follows:

- All uniforms must fit correctly.
- Uniforms must not be wrinkled.
- The official HOT T-shirt must be worn underneath the uniform.
- Shoes must be flat (not shiny) black marching shoes. Tennis shoes and shiny black shoes are not acceptable.
- Gloves must be white, long wrist, marching gloves with no holes.
- Socks must be **Black** and at least reach mid-calf. Ankle socks are **NOT ALLOWED!**

- Hair must be pulled back and kept off the shoulders, inside the hat.
- Ear plugs! These must be worn while in the stands. This is for your safety.
- Earrings: No hoops bigger than a dime, and no more than three earrings per ear.
- Facial hair must be well groomed.
- No ribbons, of any color, may be tied in your hair, uniform, or equipment.
- Only “officially licensed” temporary tattoos are allowed and only one per side of face.
- Sunglasses are allowed at the Team Walk and Road Show, but are not permitted for Pre-Game and Halftime. When sunglasses are not allowed, they must be stored out of sight (i.e. inside jacket, not on top of hat.) Sunglasses should have black or dark colored frames (no neon, white, etc.) and lenses.
- Wind instrument inspection will include:
 - Mouthpieces & Reeds: Clean and playable (discretion of the section leader)
 - Saxophone neck straps must be either black or green
 - Flip Folders / Music as necessary.
 - Slides / Valves: Must move freely.
 - All brass instruments must be polished before each performance
- Percussion inspection will include:
 - Sticks and mallets properly taped.
 - Drums and Cymbals must be cleaned and in excellent working condition.
 - Must have all needed accessories (wrist bands, gloves, bags, sound projectors, etc.)
- Colorguard/Feature Twirler inspections will include: **Refer to Colorguard handbook for all game day procedures and uniform items that apply only to the Colorguard/Feature Twirlers**

Any Inspection failures will result in One Absence being added to the student’s Attendance record.

HOT Crew

HOT requires the support of student volunteers known as the HOT Crew. These students assist the band with equipment, water, and other physical support at football games. HOT Crew does not typically attend rehearsals, but may be requested to under special circumstances. In order to be eligible to travel with the band, members of the HOT Crew must register for the course MUN 3113 and be aware that they will not receive a stipend. Students who are not selected for the Marching Band may apply for membership in the HOT Crew; however, former members of the band who are unable to march this year will have first priority.

Stipends

STUDENTS ENROLLED IN MUN 3113 ARE NOT ELIGIBLE TO RECEIVE A STIPEND

Stipends are NOT Guaranteed - YOU MUST ACCEPT THE POSSIBILITY THAT STIPENDS CAN BE REDUCED OR WITHHELD COMPLETELY.

Members of the Herd of Thunder who complete the season in good standing and who finish the course with a grade of “C” or above, are eligible to receive a stipend for participating. Registration in the USF Course “MUN 1110 - University Marching Band” is required to receive the Marching Band stipend. Stipends are posted to each student’s USF account at the end of the semester and once any university charges have been deducted (including any non-subsidized loan interest payments) the remaining balance for which you are eligible to receive will be

deposited into your account or mailed to the address on file at USF. *Note: If your stipend exceeds the amount of financial aid that you are eligible for, the University will retain the excess funds.*

Herd of Thunder Marching Band Stipend Schedule

First year - Receive a \$200 stipend*
Second year - Receive a \$300 stipend*
Third year - Receive a \$400 stipend*
Fourth year - Receive a \$500 stipend*
Fifth year - Receive a \$500 stipend*
Leadership - Receive an additional \$100 stipend*

**Students enrolled in MUN 3113 Are Not Eligible For A Stipend*

Travel

The USF Athletic Bands have traveled extensively during their existence. Members of the HOT Athletic Band program may have the opportunity to travel to a variety of locations as athletic events are scheduled. Recent out of state trips have included Rome, Italy; London, England; Los Angeles, CA; El Paso, TX; Birmingham, AL; Charlotte, NC; New York, NY; Hartford, CT; Dayton, OH; and Nashville, TN. In-State trips to Orlando, Ft. Lauderdale, Boca Raton, Daytona Beach, Miami, St. Petersburg, Pensacola, Gainesville, and Tallahassee are also possible.

As a member of HOT, be prepared to travel and represent USF, Tampa, and the State of Florida at the highest level of performance and maturity as we perform for over a half a million people each year!

Other HOT Affiliated Ensembles

Rumble Basketball Pep Band:

The USF Rumble Pep Band performs at all Men's and Women's home basketball games in the newly renovated 10,000 seat Yuengling Center on the Campus of USF. Students who have not marched with the Herd of Thunder must complete a short audition for the directors to be granted admission to the ensemble. The Pep Band will travel to support our basketball teams at the Men's and Women's Conference tournaments for the American Athletic Conference. The band will also travel to perform at any NCAA tournament appearances. All members of the Rumble Pep Band must register for the course and pay the applicable tuition and fees.

Ceremonial Band:

The USF Ceremonial Band is a 30 piece ensemble composed of members from the Herd of Thunder. The Ceremonial Band performs at USF events when it is not feasible to accommodate the full band. Membership is granted through an audition, and members receive a substantial stipend for the year. The show band is also available for hire to perform at special events, and traditionally performs for many events throughout the Tampa Bay area.

University Policies

Disruption to Academic Progress:

Disruptive students in the academic setting hinder the educational process. Disruption of the academic process is defined as the act, words, or general conduct of a student in a classroom or other academic environment which in the reasonable

estimation of the instructor: (a) directs attention away from the academic matters at hand, such as noisy distractions, persistent, disrespectful or abusive interruption of lecture, exam, academic discussion, or general University operations, or (b) presents a danger to the health, safety, or well-being of self or other persons.

Academic Grievance Procedure:

The purpose of these procedures is to provide all undergraduate and graduate students taking courses within the University of South Florida System an opportunity for objective review of facts and events pertinent to the cause of the academic grievance. An "academic grievance" is a claim that a specific academic decision or action that affects that student's academic record or status has violated published policies and procedures, or has been applied to the grievant in a manner different from that used for other students.

Disability Access:

Students with disabilities are responsible for registering with Students with Disabilities Services (SDS) (SVC 1133) in order to receive academic accommodations. SDS encourages students to notify instructors of accommodation needs at least five (5) business days prior to needing the accommodation. A letter from SDS must accompany this request.

Sexual Misconduct / Sexual Harassment:

USF is committed to providing an environment free from sex discrimination, including sexual harassment and sexual violence (USF System Policy 0-004). The USF Center for Victim is a confidential resource where you can talk about incidents of sexual harassment and gender-based crimes including sexual assault, stalking, and domestic/relationship violence. This confidential resource can help you without having to report your situation to either the Office of Student Rights and Responsibilities (OSSR) or the Office of Diversity, Inclusion, and Equal Opportunity (DIEO), unless you request that they make a report. Please be aware that in compliance with Title IX and under the USF System Policy, educators must report incidents of sexual harassment and gender-based crimes including sexual assault, stalking, and domestic/relationship violence. If you disclose any of these situations in class, in papers, or to me personally, I am required to report it to OSSR or DIEO for investigation. Contact the USF Center for Victim Advocacy and Violence Prevention: (813) 974-575

Hazing

(1) The University of South Florida system (USF system) prohibits any form of hazing of its students, including hazing by students or other persons associated with any student organization, at any time, and at any location.

(2) Definition: As used in this regulation, "hazing" as defined by Section 1006.63, Florida Statutes, means any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for purposes including, but not limited to, initiation or admission into or affiliation with any organization operating under the sanction of a postsecondary institution, regardless of a person's willingness to participate. "Hazing" includes, but is not limited to, pressuring or coercing the student into violating state or federal law, any brutality of a physical nature, such as whipping, beating, branding, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity that could adversely affect the physical health or safety of the student, and also includes any activity that would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct that could result in extreme embarrassment, or other forced activity that could adversely affect the mental health or dignity of the student. Hazing does not include customary athletic events or other similar contests or competitions or any activity or conduct that furthers a legal and legitimate objective. In addition to Florida Statutes Section 1006.63, hazing as defined by the University of South Florida system also includes, but is not limited to: the forced use of alcohol, morally degrading or humiliating games and activities, physical and psychological shocks, deception, verbal abuse, personal servitude, kidnapping, deprivation of privileges granted to others in the organization, by use of force or duress, and any other activities which are contrary to academic achievement, the stated purpose of the local and/or (inter)national organization and/or the mission, policies or regulations of the University of South Florida system or applicable state law.

(3) Investigation and Response: The USF system will respond and investigate reports of alleged hazing received from any source and will determine whether to proceed with campus disciplinary action, to forward a report to appropriate law enforcement officials for prosecution as a criminal matter, or both. All reports of hazing will be directed for investigation to the appropriate department depending on the nature of the report. (a) Persons who know, or suspect that hazing has taken place are required to report hazing to the Office of the Dean for Students and/or Fraternity and Sorority Life. (b) Individual:

In most cases, an individual will be referred to the campus conduct officer and will be subject to the terms and conditions of the Student Code of Conduct. The USF system Student Code of Conduct is available on-line at WWW.SA.USF.EDU/SRR.

Legal Process: If criminal charges are filed against an individual, group, or organization, the USF system reserves the right to proceed with its investigation and adjudication process according to the Student Code of Code as the USF system handles the educational aspect of the alleged violations separately from any criminal legal procedures.

University Policy 10-045 on Observance of Religious Holy Days

Students who seek to be absent under the university policy on religious observances must give notice no later than the **second class meeting (August 28th)** by providing the director with an email stating the date and name of the observance.

Learning Disabilities

Any student with a disability is encouraged to meet with the director privately during the first week of class to discuss accommodations. Each student must bring a current Memorandum of Accommodations from the Office of Student Disability Services, which is prerequisite for receiving accommodations. Accommodated examinations through the Office of Student Disability Services require two week's notice. All course documents are available in alternate format if requested in the student's Memorandum of Accommodations.

Details & Rubrics for Alternate Selection Process (ASP)

Pass-Off Grade (75% of the total ASP grade)

- Video pass-offs are strongly encouraged. They will be submitted to Section Leaders through a video format. Section leaders will choose the format in which videos will be submitted.
- Students will not be expected to pass off the entirety of every tune. Students will pass off 8-16 measures of the most important music from each tune for each halftime show.
- If you cannot do a video pass-off, you MUST tell your Section Leader one week in advance to set up an appointment to complete the pass-offs.
- Music must be memorized. It is up to the Section Leaders' discretion how much and what portion of the music will be included in the Pass-Off.
- Due dates for all Pass-Offs will be included in the Google Calendar on the HOT Student Resources Page.

Note Accuracy ___ /15

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Member is missing almost all notes								The integrity of the line is evident, but there are many mistakes						Member has clearly shown they have memorized their music, one or no missed notes

Rhythmic Accuracy ___ /15

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Member struggles to play any accurate rhythms								The integrity of the line is evident, but there are many mistakes						Member has clearly shown they have memorized their music, one or no missed rhythms

Tone Quality ___ /10

1	2	3	4	5	6	7	8	9	10
Member does not demonstrate a quality tone. Including but not limited to: blasting obnoxious.				Member demonstrates an understanding of tone quality but some practice is needed for further development					Member utilizes a rich and warm tone that will easily blend within the section

Dynamics ___ /10

1	2	3	4	5	6	7	8	9	10
Member shows no evidence of dynamic contrast				Member follows most dynamic markings. A few dynamics are missed					Member follows all dynamic markings, one or no missed markings

Total Pass-Off Grade: ___ /50



CLASS EXCUSED/TARDY FORM

Use this form if you will be consistently tardy to HOT Band because of a class that releases AFTER 6:45. Work schedule is NOT grounds for excused tardy.

BE ADVISED: This form only excuses you as late as 7:15. If you arrive after that time, you will be counted tardy.

YOU MUST ATTACH A PRINTOUT OF YOUR CLASS SCHEDULE TO THIS FORM.

STUDENT NAME: _____

INSTRUMENT/SECTION: _____

Course #1 (Circle one) Class/Rehearsal conflict OR Exam Conflict

Course Title: _____

Course Number: _____ Day/Time: _____

Course #2 (Circle one) Class/Rehearsal conflict OR Exam Conflict

Course Title: _____

Course Number: _____ Day/Time: _____

Turn this completed form in (with attached schedule) to Matthew McDowell and George Shannon by Friday, August 21, 2020



The University of South Florida Marching Band Contract

I have read and understand all policies, expectations, and procedures as set forth in the 2020 University of South Florida Marching Band Handbook. I am aware that the policies stated herein are guidelines aimed at setting a sense of commitment, attitude, and behavior. I agree to abide by these policies and understand that any infraction on my part may result in the lowering of my grade and may lead to my dismissal from the band program.

Band Member Signature

Date

Band Member Printed Name

Section